

INCOMING STUDENT GUIDE 2025/26

Accademia di Belle Arti di Firenze – Erasmus+ Programme

Welcome to the Academy of Fine Arts of Florence!
This guide will help you navigate your application process & your academic journey.

For any question, don't hesitate to contact the **International Office**:

erasmus@accademia.firenze.it

www.accademia.firenze.it/international



NOMINATION & APPLICATION

Nomination deadlines

- **1st semester / full year:** March 1 – May 15
- **2nd semester:** September 1 – October 15

Partner institutions must complete the [Google Form nomination](#) (one per student).
No email lists are required.

Application deadlines

- **1st semester / full year:** June 1
- **2nd semester:** November 1

Required documents

Students must send the following documents after being nominated:

- [Student application form](#)
- Personal statement
- Transcript of Records (in English)
- Portfolio*
- Preliminary Learning Agreement (**use our [form](#)**)
- European Health Insurance Card copy
- Italian Language Certificate (B1)**

*Your portfolio should be focused and curated. Select works that reflect your artistic vision.

**We recommend reaching at least a B1 level before arrival. Our intensive course (30 hours) is helpful but not sufficient on its own.

STUDY PLAN & LEARNING AGREEMENTS

Once your Preliminary Learning Agreement is accepted, submit the [Online Learning Agreement - Before Mobility](#).

Students may choose from Bachelor's or Master's programs based on their level. Courses can be selected across departments, but must align with personal schedules and professor approval.

→ [Bachelor's Degree Courses](#)

→ [Master of Fine Arts Degree Courses](#)

Important:

Prefer choosing semester-long courses if staying just for one semester. Students staying for only one semester should avoid enrolling in yearlong courses.

If they exceptionally wish to attend a yearlong course, they must obtain written approval from the professor, confirming attendance for one semester only and detailing how credits will be allocated (usually half of the total credits).



ACADEMIC CALENDAR 2025/26

First semester

- Classes: October 20, 2025
- Exams: February 12-18, 2026

Second semester

- Classes: March 2, 2026
- Exams: June 15-22, 2026

Access the full academic calendar [here](#).

UPON ARRIVAL

Welcome Day

A great opportunity to meet other international students and the Erasmus+ Ambassadors, who are here to support you throughout your stay.

Fall semester Welcome Day: Friday, October 17, 2025

Spring semester Welcome Day: Friday, February 27, 2026

Registration

Take place on Welcome Day. You will receive your student ID card and **Certificate of Arrival** (official start of your mobility).

COURSE ENROLLMENT

To enroll in a course:

1. Include the course in your Learning Agreement
2. Ask the professor to sign your Registration Form
3. Return the signed form to the International Office **within the second week of classes**

Check current timetables [here](#).



CHANGES TO THE LEARNING AGREEMENT

Changes are allowed within the **first 6 weeks** of the semester.

Modifications (e.g., adding or dropping a course) must be promptly communicated to the International Office.

EXAMS

Exams are mandatory and must be booked through the **Esse3 platform**.

Winter exam session 2025/26: February 12-18, 2026

Summer exam session 2025/26: June 15-22, 2026

After exams, you will receive:

- **Transcript of Records**
- **Certificate of Attendance**

[Guide for exam booking on Esse3.](#)

PRACTICAL INFORMATION

Tax code


Required to complete enrollment if extra-UE student.

Download the request form [here](#).

Students with disabilities

We offer support services – please inform us in advance if needed.

Contacts

 International Office – Erasmus+
Accademia di Belle Arti di Firenze
Via Ricasoli 66, Florence

 erasmus@accademia.firenze.it

 www.accademia.firenze.it/international